

CONFIDENTIAL

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 11 NO CHANGE 27 June 1951
IN CLASS X / DECLASS / CLASS CHANGED TO: TS S C RET. JUST. 82
NEXT REV DATE 1/9/59 OR DATE 12/31/59 REVIEW 1 TYPE DOC. 08
NO. PGS. 1 ORIGIN DATE _____ ORG COMP 40 OPI 32 ORG CLASS C
REV CLASS C REV COORD. _____ AUTH: RA 70-3

25X1

MEMORANDUM TO: Classification & Wage Administrative Branch

THROUGH: OSO Personnel Officer

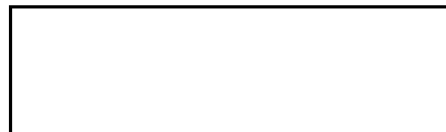
TITLE (RECLASSIFICATION OF POSITION IN STAFF B/10)

Request is made to reclassify Position in Staff B

25X1

T/O. At present the position is for a Secretary-Steno. and
this should be changed to Intelligence Clerk-(typing) same
grade.

25X1

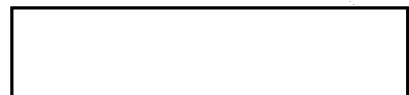
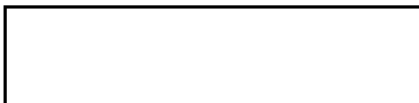


Chief, Staff B.

JUSTIFICATION:

There are at present no Clerical slots on Staff B's T/O.
One such slot is needed to take care of the clerical work.

25X1



Approved Class & Wage.
Ret. 7/20/51

O/S
JAP
8/19/51

358
Jan 8/10/51

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